

MEDICINE HAT CATHOLIC SCHOOLS' EDUCATION FOUNDATION



MINUTES

Date: September 19, 2017

Location: Board Office

Time: 5:30 p.m.

DIRECTORS PRESENT: Rob Stroh, Chair; Gordon Rice, Vice-Chair; Regina Durst, Trustee Rep; Greg MacPherson, Secretary Treasurer; Mel Derzaph; Herb Durda; Byron Martin

DIRECTORS ABSENT: Jeff Neumann

Opening Prayer - Rob Stroh

Approval of Agenda

- Moved by Byron Martin to approve the agenda as presented.
CARRIED 7-0

Adoption of Minutes

- Moved by Regina Durst to adopt the minutes of May 16, 2017 as presented.
CARRIED 7-0

Financial

- Moved by Byron Martin to accept Financial Reports as presented.
CARRIED 7-0
- Auditor Appointment - Moved by Regina Durst to appoint Gordon Rice as Auditor for 2017/2018.
CARRIED 7-0
- Finance Motions:
 - The Foundation's Grant Award Sub-Committee approved the grant request from St. Mary's School on December 5, 2016 for \$350.00 related to Service Projects. The project is now complete at a cost of \$337.05. The remaining balance of \$12.95 should be returned to unrestricted net assets.
Motion made by Herb Durda: Be is resolved that the directors for the Medicine Hat Catholic Schools' Education Foundation authorize the transfer of \$12.95 related to unspent funds from St. Mary's School Project grant to unrestricted net assets.
CARRIED 7-0
 - The Foundation's Grant Award Sub-Committee approved the grant request from École St. Thomas on March 6, 2017 for \$500.00 related to the Grade 6 Camp McCoy trip. The project is now complete at a cost of \$346.60. The remaining balance of \$153.50 should be returned to unrestricted net assets.

Motion made by Herb Durda: Be it resolved that the directors for the Medicine Hat Catholic Schools' Education Foundation to authorize the transfer of \$153.50 related to the unspent funds from the St. Thomas School Grade 6 Camp McCoy trip grant to unrestricted net assets.

CARRIED 7-0

- The Foundation's Grant Award Sub-Committee approved the Grant request from St. Patrick's School on March 6, 2017 for \$1,000.00 related to the Fun with Fine Arts Workshop. The project is now complete at a cost of \$950.00. The remaining balance of \$50.00 should be returned to unrestricted net assets.

Motion made by Herb Durda: Be it resolved that the directors for the Medicine Hat Catholic Schools' Education Foundation authorize the transfer of \$50.00 related to the unspent funds from the St. Patrick's School Fund with Fine Arts Workshop grant to unrestricted net assets.

CARRIED 7-0

- The Foundation received \$23,150.00 this year related to the Fresh Start Program. The activity occurred in August, 2017 and is now complete. The expenses related to this program were incurred by the Medicine Hat Catholic Board of Education and we are waiting an invoice from MHCBE. In the interim, we would like to transfer the funds to restricted net assets.

Motion made by Herb Durda: Be it resolved that the directors for the Medicine Hat Catholic Schools' Education Foundation authorize the transfer of \$23,150.00 to Restricted Net Assets related to the receipt funds for the Fresh Start Program to be paid to Medicine Hat Catholic upon appropriate invoice.

CARRIED 7-0

- The Foundation approved on May 16, 2017 sponsoring Mr. David Wells as the speaker for the Medicine Hat Catholic Board of Education Faith Development Day. This sponsorship was available from the School Enhancement Grant not having been applied for. We will need to transfer \$5,000.00 related to the 2016 - 2017 School Enhancement Grant back to Unrestricted Net Assets.

Motion made by Mel Derzaph: Be it resolved that the directors for the Medicine Hat Catholic Schools' Education Foundation authorize the transfer of \$5,000.00 from the School Enhancement Grant Restricted Net Assets to Unrestricted Net Assets.

CARRIED 7-0

- Motion made by Byron Martin: As agreed at the Education Foundation Meeting on May 16, 2017, Medicine Hat Catholic Schools' Education Foundation will support the Faith Day up to \$5,000.00.

CARRIED 7-0

- Foundation investments will be discussed at the November Education Foundation Meeting.
- Interest rate return on investment will be discussed at the November Education Foundation Meeting.

Trustee Report

- Regina Durst presented verbally an update on the activities of the Trustees.

Grant Award Sub-Committee

- The next Grant Award Sub-Committee meeting will be held prior to October 10, 2017 if applicable.

Scholarships

- Monsignor McCoy High School Scholarships 2016 - 2017
 - Education Foundation Servant Leader Scholarship (\$500.00)
Moved by Gord Rice that the Servant Leader Scholarship be divided between both applicants: Alyssa Hellman (250.00) and Sierra Zukowski (\$250.00).
CARRIED 7-0
 - James Michael (Mickey) Lynch Memorial Scholarship (\$200.00)
 - Question regarding if the James Michael (Mickey) Lynch Scholarship has been awarded in previous years.
 - Joseph Stroh Memorial Scholarship (\$500.00)
 - Approval to spend \$500.00 on each of the 2 applicants for this year only as previous year there were no applicants.
Moved by Regina Durst to award Alyssa Hellman (\$500.00) and Mishaela Lanigan (\$500.00).
CARRIED 7-0
 - Stan Gill Memorial Scholarship (\$500.00)
 - Recipient of award is Quinn Halldorson.
 - Tom Anderson Memorial Scholarship (\$500.00)
Moved by Mel Derzaph that the Tom Anderson Memorial Scholarship be awarded to Shaylund Samson.
CARRIED 7-0
 - Winter Games Legacy Scholarship Fund (\$500.00)
Moved by Regina Durst that the Winter Games Legacy Scholarship Fund be awarded to Sierra Zukowski.
CARRIED 7-0
 - Dr. F.W. & Hariett Gershaw Scholarship (\$750.00)
Moved by Byron Martin that the Dr. F.W. & Hariett Gershaw Scholarship be awarded to Mishaela Lanigan.
CARRIED 7-0

Vacant Director Positions (1)

- No recommendations at this time.

Other

- A thank you ad with be placed in the Medicine Hat News regarding the Knights of Columbus #1732 cheque presentation in October.

- Byron Martin will be attending the St. Mary's School Award's Night on Wednesday, September 28 @ 7:00 p.m. at St. Mary's School.
- Herb Durda will be attending the Monsignor McCoy High School Award's Night on Wednesday, October 26 @ 7:00 p.m. at the Medicine Hat College.

Next Meeting - The Education Foundation meeting that was scheduled for Tuesday, November 21, 2017 will be moved to another date due to ACSTA. Directors will be contacted with new meeting date.

Closing Prayer - Rob Stroh

Meeting Adjourned at 7:30 p.m.



Rob Stroh, Chairperson



Greg MacPherson, Secretary-Treasurer